



CALL FOR PRESENTATIONS

DIOSH DAY 2018
Wednesday, February 28, 2018
Peoria Civic Center, Peoria IL

Presentation Guidelines

The objective of DIOSH Day is to give attendees the opportunity to:

- Improve professional skills and knowledge,
- Contribute to the professional discourse on safety, health and the environment,
- Determine the key issues facing safety, health and environmental professionals, and
- Share experiences with others in the profession.

The Planning Committee is seeking presentations that emphasize hands-on, how-to learning. Attendees are requesting they receive usable, applied skills at this conference. These hands-on, teaching presentations should focus on the needs of global safety, health and environmental professions.

General Information

- Applicants will be asked to complete a “Call for Presentations” form and mail/fax/e-mail it to IMEC. This form is also available at www.DIOSHDay.com.
- All presenters are responsible for their own travel and hotel expenses unless arranged 30 days before the event with a DIOSH Day committee representative.
- Presentations should be at least 50 minutes in length unless otherwise requested.

Inquiries may be made to: Emily Lee
IMEC
1501 W Bradley Ave, 404 Jobst Hall, Peoria IL 61625
Phone: (309) 677-4633 Fax: (309) 677-3289
Email: ELee@imec.org Website: www.dioshday.com

Presentation Information

Please type or print clearly. Use additional sheets as necessary.

Name _____

Title _____

Company/Organization _____

Address _____

City _____ State _____ Zip _____



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Business Phone _____ **Fax** _____

Email _____

Business Web Site _____

Topic _____

Presentation Title (attention-grabbing; as you would like it to appear in printed materials):

Equipment needed*

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> LCD projector/screen | <input type="checkbox"/> Microphone | |
| <input type="checkbox"/> Podium | <input type="checkbox"/> White Board/Markers | |
| <input type="checkbox"/> Clip-on microphone | <input type="checkbox"/> Sound/Speakers | <input type="checkbox"/> Other _____ |

**Note: We are unable to supply laptop computers for sessions. Please bring your own laptop computer for PowerPoint presentations. If you have a PowerPoint presentation, please bring printed transparencies as a back-up should you encounter technical difficulties.*

Briefly describe your presentation content (clear and interesting; as you would like it to appear in printed materials):

Please complete if you have a co-presenter:

Co-Presenter Name _____

Title _____

Company/Organization _____

E-mail _____



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Submission Instructions

1. **Complete this Call for Presentations form.** This information will be used to select presentations for the event and create marketing and program materials.
2. **Include a brief description or outline of your proposed presentation** sufficient for the selection committee to evaluate and assess. A one or two-page description/outline is adequate.
3. **Attach biographical data or a resume**, including name, address, education, current and past positions, certifications, designations, qualifications, honors and awards and relevant speaking experience. Please submit biographical data for yourself and any co-presenters.
4. **Send this completed form and requested information by September 1, 2017 to:**

Emily Lee
IMEC
1501 W Bradley Ave, 404 Jobst Hall
Peoria IL 61615
Phone (309) 677-4633
Fax (309) 677-3289
Email: ELee@imec.org

Please email a copy of your presentation/PowerPoint to: elee@imec.org. We will be posting presentations on our website after DIOSH Day. You are welcome to provide handouts for your session but we no longer provide copies.